

**SUZUKI CHARTER SCHOOL BOARD MEETING
MINUTES
May 14, 2025**

Present: Susanna So, Jenelle Clark, Cristina Zier, Christine Garcia, Kimberly Poong, Jim Rickett, Craig Corbett

Administration: Dr. Lynne Paradis, Barb MacIntyre

Regrets: Melissa Rothwell

At Suzuki Charter School we acknowledge that we are on Treaty No. 6 territory, a traditional meeting grounds, gathering place, and traveling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also wish to honor the Elders, Knowledge Keepers and traditionalists who have gone before us and those who continue to walk with us today.

1. Call to order at 6:02

2. Approval of agenda.

**Motion 25:22 - Moved by Cristina Zier that the Board approve the agenda as circulated.
Approved.**

3. Approval of the minutes from the April 23, 2025 Board meeting.

**Motion 25:23 - Moved by Craig Corbett that the Board approves the minutes from the April 23, 2025 board meeting as circulated.
Approved.**

4. Reports

- Board Chair - none
- Superintendent report
- Secretary Treasurer

**Motion 25:24 - Moved by Kimberly Poong that the Board accept the reports as presented.
Approved.**

5. International Field Trip update

Cristina Zier, parent representative to the Board, provided an update.

6. Committee Updates

Human Resources - Committee member, Susanna So, provided a verbal report detailing the Board Evaluation highlights in the areas feedback: Governance, Development, Culture, Self-Evaluation, Board Chair. Overall result ratings were excellent.

Motion 25:25 - Moved by Kimberly Poong that the Board accept the report as presented. Approved.

Staff Appreciation Event - Committee Chair, Cristina Zier provided an update with the event details finalized and speeches assigned.

Finance Committee - Committee Chair, Susanna So, presented the draft balanced budget for September 1, 2025 - August 31, 2026, an updated Educational Assistant hourly grid and the in lieu of pension rate for September 1, 2025.

Motion 25:26 - Moved by Jenelle Clark that the Board approve the balanced budget September 1, 2025 - August 31, 2026 as presented. Approved.

Motion 25:27 - Moved by Christine Garcia that the Board approve the updated Educational Assistant hourly grid, effective August 25, 2025 to reflect a 3% increase and an additional level. Approved.

Motion 25:28 - Moved by Jenelle Clark that the Board approve the continued use of 11.39% as the rate for in lieu of pension amounts for support staff salaries September 1, 2025-August 31, 2026. Approved.

7. Education Plan - 2025-2028

Superintendent led a review of the draft Educational Plan.

Motion 25:29 - Moved by Jim Rickett that the Board approve the Education Plan 2025-2028 as presented, with the understanding some minor formatting changes may be made. Approved.

9. Work Plan

The 2024-2025 Board work plan was reviewed.

10. Dates for upcoming Board Meetings -

June 18, 2025 AGM following Board Meeting

11. Correspondence - reviewed

12. Comments from parents, staff and public. - none

13. In camera (Land, Labor, Legal/Law) - None

14. Adjournment at 7:12pm.

Approved by Board Motion

Chair, Dr. Melissa Rothwell: 

Secretary Treasurer, Barb MacIntyre: 