

School Jurisdiction Code: 12

**BUDGET
REPORT
FOR THE YEAR ENDING AUGUST 31, 2026**

[Education Act, Sections 139(2)(a) and 244]

0012 Suzuki Charter School Society

Legal Name of School Jurisdiction

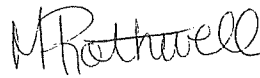
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Contact Address, Telephone & Email Address

BOARD CHAIR

Melissa Rothwell

Name



Signature

SUPERINTENDENT

Dr. Lynne Paradis

Name

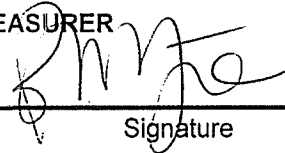


Signature

SECRETARY TREASURER or TREASURER

Barb MacIntyre

Name



Signature

Certified as an accurate summary of the year's budget as approved by the Board

of Trustees at its meeting held on May 27, 2025
Date

c.c. Alberta Education
Financial Reporting & Accountability Branch
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Legend:

Blue	Data input is <u>required</u>
Pink	Populated from data entered in this template (i.e. other tabs)
Green	Populated based on information previously submitted to Alberta Education

Grey	No entry required - the cell is protected.
White	Calculation cells. These are protected and cannot be changed.
Yellow	Flags to draw attention to sections requiring entry depending on other parts of the su

HIGHLIGHTS, PLANS, ASSUMPTIONS AND RISKS SUMMARY- 2025/2026 BUDGET REPORT

The following were presented to the Board and approved as underlying the budget. These key points and assumptions used in development of the budget take into consideration the economic environment of the jurisdiction, focus on anticipated changes from current year, and are realistic and consistent with the three year Education Plan. At a minimum, they disclose key budget assumptions, financial & business risks, and specific strategies explaining how this budget will support the jurisdiction's plans.

Budget Highlights, Plans & Assumptions:

The school offers a variety of early intervention programs beginning with entry level assessments at Kindergarten. Children who are experiencing difficulty are provided with an individual program that outlines program accommodations to optimize student achievement. The school has a very diverse population with many students who are English as an additional language learners, who have emotional or behavioral challenges, student who experience learning disabilities, development disabilities and those who are gifted. Supports include a SLS coordinator, Education Assistants, counseling, occupational therapists, audiologists, and speech pathologists.

Music is offered to all students by Music instructors trained in the Suzuki method. Students can play piano, bass, violin, viola, recorder, trumpet, cello, guitar, flute, and take choral. All students showcase their talents at the Winter performance - Festival Place and the Spring performance - Winspear.

French is offered to all students.

Cultural (FMNI, French, Musical) performance opportunities are provided.

Middle school enrolment growth surpassed capacity.

Enrolment for 2025-2026 is 440 accepted at time of budgeting (capacity 395) with a wait list of over 200 students in the lottery.

Increase in Educational Assistants to 10 FTE.

Increase of 1 Certificated Teacher. No increases in Certificated salaries were included.

Add mental health counselling services position (.5 FTE).

Increase of 3% for support staff grids.

Middle school (Grade 6-9) are offered a wide variety of options: Musical theatre, Coding, Robotics, Athletics, Photography, Textiles

Budget 2025-2026 is balanced.

Significant Business and Financial Risks:

Demand for enrolment has well surpassed capacity with long waiting list.

Demand for enrolment is limited by capital required to expand. After value scoping in 2024-2025 a project proposal under the accelerator funding, for a new facility, K-9, with capacity of 1000 students on the existing site, was submitted in February 2025.

Group benefit claim usage has increased significantly due to orthodontic, short and long term disability claims in 2024 and 2025. Usage records indicate substantial variance between claims and premiums; therefore, a significant increase in premiums is expected at renewal date of May 2026. Actual costs could surpass estimates used in budgeting depending on claim usage to renewal date.

Certificated teacher grid - majority have staff reached the top grid level several years ago.

Aging facility with no direct access to IMR funding. Deferred maintenance is significant.

Parking lot is gravelled and should be paved. Parking lot size is insufficient for number of staff.

Playground equipment is insufficient for Middle school aged students (ie basketball nets and pads missing)

Gym repairs (sections along south wall heaved so flooring removed to concrete) required since February 2024 are still outstanding. The full use of the gym for students has not been available since February 2024 due to safety hazard. Investigation by Edmonton Public School Division is ongoing as the moisture source is undetermined. Costs to repair will be the school's responsibility and may be significant.

BUDGETED STATEMENT OF OPERATIONS
for the Year Ending August 31

	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual Audited 2023/2024
REVENUES			
Government of Alberta	\$ 4,351,616	\$3,949,280	\$4,243,364
Federal Government and First Nations	\$ -	\$0	\$0
Property taxes	\$ -	\$0	\$0
Fees	\$ 443,680	\$141,800	\$118,371
Sales of services and products	\$ -	\$280,700	\$237,420
Investment income	\$ -	\$0	\$9,656
Donations and other contributions	\$ 100,000	\$95,000	\$86,568
Other revenue	\$ 3,000	\$2,500	\$3,466
TOTAL REVENUES	\$4,898,296	\$4,469,280	\$4,698,845
EXPENSES			
Instruction - ECS	\$ 109,759	\$108,973	\$104,101
Instruction - Grade 1 to 12	\$ 3,716,952	\$3,298,086	\$3,299,823
Operations & maintenance	\$ 483,285	\$445,466	\$533,903
Transportation	\$ 209,330	\$225,733	\$224,801
System Administration	\$ 226,939	\$233,128	\$204,050
External Services	\$ 152,031	\$157,894	\$199,339
TOTAL EXPENSES	\$4,898,296	\$4,469,280	\$4,566,017
ANNUAL SURPLUS (DEFICIT)	\$0	\$0	\$132,828

BUDGETED ALLOCATION OF EXPENSES (BY OBJECT)
for the Year Ending August 31

	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual Audited 2023/2024
EXPENSES			
Certificated salaries	\$ 2,097,746	\$1,992,043	\$1,973,988
Certificated benefits	\$ 381,455	\$306,278	\$440,774
Non-certificated salaries and wages	\$ 1,009,751	\$830,622	\$862,496
Non-certificated benefits	\$ 141,095	\$113,658	\$131,107
Services, contracts, and supplies	\$ 1,226,820	\$1,185,250	\$1,021,300
Capital and debt services			
Amortization of capital assets			
Supported	\$ -	\$0	\$120,468
Unsupported	\$ 41,429	\$41,429	\$11,609
Interest on capital debt			
Supported	\$ -	\$0	\$0
Unsupported	\$ -	\$0	\$0
Other interest and finance charges	\$ -	\$0	\$4,275
Losses on disposal of capital assets	\$ -	\$0	\$0
Other expenses	\$ -	\$0	\$0
TOTAL EXPENSES	\$4,898,296	\$4,469,280	\$4,566,017

BUDGETED SCHEDULE OF PROGRAM OPERATIONS
for the Year Ending August 31

REVENUES	Approved Budget 2025/2026							Actual Audited 2023/24	
	Instruction		Operations and Maintenance		Transportation	System Administration	External Services		TOTAL
	ECS	Grade 1 to 12							
(1) Alberta Education	\$ 199,448	\$ 3,353,117	\$ 341,403	\$ 220,347	\$ 228,301	\$ -	\$ 4,342,616	\$ 4,219,707	
(2) Alberta Infrastructure - non remediation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(3) Alberta Infrastructure - remediation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(4) Other - Government of Alberta	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000	\$ 23,657	
(5) Federal Government and First Nations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(6) Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(7) Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(8) Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(9) Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(10) Fees	\$ -	\$ 159,480	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(11) Sales of services and products	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 284,200	\$ 443,680	\$ 118,371	
(12) Investment income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 237,420	
(13) Gifts and donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,656	
(14) Rental of facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,375	
(15) Fundraising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 3,466	
(16) Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 83,193	
(17) Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
(18) TOTAL REVENUES	\$ 199,448	\$ 3,512,597	\$ 341,403	\$ 220,347	\$ 228,301	\$ 396,200	\$ 4,898,296	\$ 4,698,845	

EXPENSES															
(19)	Certificated salaries	\$	94,759	\$	1,894,338			\$	108,649	\$	-	\$	2,097,746	\$	1,973,988
(20)	Certificated benefits	\$	15,000	\$	365,405			\$	1,050	\$	-	\$	381,455	\$	440,774
(21)	Non-certificated salaries and wages	\$	-	\$	899,444	\$	67,067	\$	-	\$	35,740	\$	7,500	\$	862,496
(22)	Non-certificated benefits	\$	-	\$	126,095	\$	9,000	\$	-	\$	6,000	\$	-	\$	131,107
(23)	SUB - TOTAL	\$	109,759	\$	3,285,282	\$	76,067	\$	-	\$	151,439	\$	7,500	\$	3,408,365
(24)	Services, contracts and supplies	\$	-	\$	431,670	\$	365,789	\$	209,330	\$	75,500	\$	144,531	\$	1,021,300
(25)	Amortization of supported tangible capital assets	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	120,468
(26)	Amortization of unsupported tangible capital assets	\$	-	\$	-	\$	41,429	\$	-	\$	-	\$	41,429	\$	11,609
(27)	Amortization of supported ARO tangible capital assets	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(28)	Amortization of unsupported ARO tangible capital assets	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(29)	Accretion expenses	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(30)	Supported interest on capital debt	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(31)	Unsupported interest on capital debt	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(32)	Other interest and finance charges	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(33)	Losses on disposal of tangible capital assets	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	4,275
(34)	Other expense	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
(35)	TOTAL EXPENSES	\$	109,759	\$	3,716,952	\$	483,285	\$	209,330	\$	226,939	\$	152,031	\$	4,566,017
(36)	OPERATING SURPLUS (DEFICIT)	\$	89,689	\$	(204,355)	\$	(141,882)	\$	11,017	\$	1,362	\$	244,169	\$	132,828

BUDGETED SCHEDULE OF FEE REVENUE
for the Year Ending August 31

	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual 2023/2024
FEES			
TRANSPORTATION	\$0	\$0	\$0
BASIC INSTRUCTION SUPPLIES (Instructional supplies, & materials)	\$86,640	\$78,600	\$70,011
LUNCHROOM SUPERVISION & NOON HOUR ACTIVITY FEES	\$62,040	\$56,000	\$48,360
FEES TO ENHANCE BASIC INSTRUCTION			
Technology user fees	\$0	\$0	\$0
Alternative program fees	\$0	\$0	\$0
Fees for optional courses	\$10,800	\$7,200	\$0
ECS enhanced program fees	\$0	\$0	\$0
Activity fees	\$0	\$0	\$0
Other fees to enhance education (Describe here)	\$0	\$0	\$0
NON-CURRICULAR FEES			
Extra-curricular fees	\$0	\$0	\$0
Non-curricular goods and services	\$0	\$0	\$0
Non-curricular travel	\$0	\$0	\$0
OTHER FEES (Describe here)	\$0	\$0	\$0
TOTAL FEES	\$159,480	\$141,800	\$118,371
OUT OF BALANCE			

PLEASE DO NOT USE "SCHOOL GENERATED FUNDS" AS A CATEGORY

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products" (rather than fee revenue). Note that this schedule should include only amounts collected from parents and so it may not agree with the Statement of Operations.	Approved Budget 2025/2026	Approved Budget 2024/2025	Actual 2023/2024
Cafeteria sales, hot lunch, milk programs	\$0	\$0	\$62,412
Special events	\$0	\$0	\$18,754
Sales or rentals of other supplies/services	\$0	\$0	\$20,782
International and out of province student revenue	\$0	\$0	\$0
Adult education revenue	\$0	\$0	\$0
Preschool	\$0	\$0	\$0
Child care & before and after school care	\$284,200	\$280,700	\$218,665
Lost item replacement fees	\$0	\$0	\$0
Other (describe) Casino	\$40,000	\$40,000	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	\$0
Other (describe)	\$0	\$0	
Other (describe)	\$0	\$0	
TOTAL	\$324,200	\$320,700	\$320,613

PROJECTED SCHEDULE OF CHANGES IN ACCUMULATED OPERATING SURPLUS (SUMMARY)

for the Year Ending August 31

	(1) ACCUMULATED OPERATING SURPLUS/DEFICITS (2+3+4+7)	(2) INVESTMENT IN TANGIBLE CAPITAL ASSETS	(3) ENDOWMENTS	(4) ACCUMULATED SURPLUS FROM OPERATIONS (5+6)	(5) UNRESTRICTED SURPLUS	(6) INTERNALLY RESTRICTED OPERATING RESERVES	(7) CAPITAL RESERVES
Actual balances per AFS at August 31, 2024	\$654,218	\$151,822	\$0	\$502,396	\$395,188	\$107,208	\$0
2024/2025 Estimated impact to AOS for:							
Prior period adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated surplus(deficit)	(\$50,000)			(\$50,000)			
Estimated board funded capital asset additions		\$0		\$0	\$0	\$0	\$0
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Estimated disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0	\$0	\$0
Estimated amortization of capital assets (expense)		\$0		\$0	\$0	\$0	\$0
Estimated capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Estimated capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Estimated capital revenue recognized - Other GOA		\$0		\$0	\$0		
Estimated capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted amortization of ARO tangible capital assets		\$0		\$0	\$0		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0		\$0	\$0		
Estimated changes in Endowments	\$0		\$0	\$0	\$0	\$0	\$0
Estimated unsupported debt principal repayment		\$0		\$0	\$0	\$0	\$0
Estimated reserve transfers (net)		\$0		\$0	\$0	\$0	\$0
Estimated assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Balances for August 31, 2025	\$604,218	\$151,822	\$0	\$452,396	\$345,188	\$107,208	\$0
2025/26 Budget projections for:							
Budgeted surplus(deficit)	\$0			\$0	\$0		
Projected board funded tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Projected board funded ARO tangible capital asset additions		\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported tangible capital assets	\$0	\$0		\$0	\$0	\$0	\$0
Budgeted disposal of unsupported ARO tangible capital assets	\$0	\$0		\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)		(\$41,429)		\$41,429	\$41,429		
Budgeted capital revenue recognized - Alberta Education		\$0		\$0	\$0		
Budgeted capital revenue recognized - Alberta Infrastructure		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other GOA		\$0		\$0	\$0		
Budgeted capital revenue recognized - Other sources		\$0		\$0	\$0		
Budgeted amortization of ARO tangible capital assets		\$0		\$0	\$0		
Budgeted amortization of supported ARO tangible capital assets		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - recognition		\$0		\$0	\$0		
Budgeted board funded ARO liabilities - remediation		\$0	\$0	\$0	\$0		
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted unsupported debt principal repayment		\$0		\$0	\$0	\$0	\$0
Projected reserve transfers (net)		\$0		\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations - capital lease addition	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected Balances for August 31, 2026	\$604,218	\$110,393	\$0	\$493,825	\$386,617	\$107,208	\$0

SCHEDULE OF USES FOR ACCUMULATED SURPLUSES AND RESERVES
for the Year Ending August 31

	Unrestricted Surplus Usage			Operating Reserves Usage			Capital Reserves Usage		
	31-Aug-2026	31-Aug-2027	30-Aug-2028	31-Aug-2026	31-Aug-2027	30-Aug-2028	31-Aug-2026	31-Aug-2027	30-Aug-2028
Projected opening balance	\$345,188	\$386,617	\$336,617	\$107,208	\$107,208	\$107,208	\$0	\$0	\$0
Projected excess of revenues over expenses (surplus only)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted disposal of board funded TCA and ARO TCA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted amortization of capital assets (expense)	\$41,429	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted capital revenue recognized, including ARO assets amortization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted changes in Endowments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted board funded ARO liabilities - recognition	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted board funded ARO liabilities - remediation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted unsupported debt principal repayment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Budgeted reserves transfers (net)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Projected assumptions/transfers of operations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increase in (use off) school generated funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New school start-up costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Decentralized school reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Grid creep, net salary increases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring non-certificated remuneration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-recurring contracts, supplies & services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional development, training & support	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transportation Expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operations & maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Increased insurance costs - unsupported	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
English language learners	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
System Administration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OH&S / wellness programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B & S administration organization / reorganization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Debt repayment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
POM expenses	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-salary related programming costs (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - School building & land	\$0	(\$50,000)	(\$50,000)	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Administration building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Repairs & maintenance - Other (explain)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School land & building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modernization	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School modular & additions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - School building partnership projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Technology	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Vehicle & transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Administration building	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - POM building & equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Furniture & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital costs - Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building leases	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 1 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 2 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 3 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other 4 - please use this row only if no other row is appropriate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Estimated closing balance for operating contingency	\$386,617	\$336,617	\$286,617	\$107,208	\$107,208	\$107,208	\$0	\$0	\$0
Total surplus as a percentage of 2026 Expenses	0.100815571	0.09050804							8.04%
ASO as a percentage of 2026 Expenses	10.08%	9.05%							8.04%

**DETAILS OF RESERVES AND
MAXIMUM OPERATING RESERVE LIMIT EXEMPTION CRITERIA
for the Year Ending August 31, 2025**

This template is designed to provide information about your school jurisdiction's reserves and to assist you in determining if you need to submit a letter requesting an exemption to exceed the maximum limit of Operating Reserves to the Minister. It has been split in to two parts, Part 1: exemptions (Row 21 - 51) and Part 2: transfers between operating and capital reserves (Row 52 - 67).

Complete Part 1 if over 6% in cell B24. Check for flag in cell E27.

Part 1: As per the 2024/25 Funding Manual, a formal request for an exemption to exceed the 2024/25 maximum operating reserve must be approved by the board and submitted to the Minister. If a reserve request to exceed the limit is required, please submit your formal letter by November 30, 2025. This tab should be attached as a supplement to your formal request. School jurisdictions who are projecting their 2024/25 operating reserves to be over their 2024/25 maximum limit, which is based on 6% of school jurisdiction's 2023/24 total expenses, and intend to submit a formal 2024/25 exemption request must complete Section A (if a 2023/24 exemption request was made and Ministerial approved) and Section B, explaining the rationale for an exemption and demonstrating when operating reserves will be drawn down below 6% over the subsequent school years.

Complete Part 2 if projecting transfers between operating and capital reserves.

Part 2: If your school jurisdiction is projecting to transfer between operating and capital reserves for the 2024/25 and/or 2025/26 school year, please complete the section under Row 52. The transfer amounts reported should agree with the 'AOS' tab. Please note that a letter requesting Ministerial approval is required to transfer from Capital to Operating Reserves.

PART 1: EXEMPTIONS

		Amount	
Estimated Accumulated Surplus/(Deficit) from Operations as at Aug. 31, 2025		\$ 452,396	
Less: School Generated Funds in Operating Reserves (from 2023/24 AFS)		\$57,208	
Estimated 2024/25 Operating Reserves	8.65%	\$395,188	
Maximum 2024/25 Operating Reserve Limit	6.00%	\$ 273,961	
Estimated 2024/25 Operating Reserves Over Maximum Limit		\$ 121,227	Complete sections A and B below.

SECTION A: 2023/24 EXEMPTION REQUEST

Cell E29 reports your school jurisdiction's 2023/24 Ministerial approval exemption amount over your 2023/24 maximum limit.

\$	219,168
	2024-25

Cell E30 shows the school year you planned to return below the limit, as per your 2023/24 exemption approval.

If you've been approved for a 2023/24 exemption and will be requesting an exemption for 2024/25, please provide the following details below: Have you followed the drawdown plan from your 2023/24 exemption request? If yes, please outline what has been achieved. Please indicate the \$ figure amounts and initiatives.

If not, please explain any deviations from the original plan and the reasons for the changes.

Have not completed gym repairs yet. Another section heaved this spring so the source of moisture is still being investigated by EPSB (building owner). Costs are unknown but have the potential to be substantial.

SECTION B: (MAX LIMIT EXEMPTION CRITERIA)

\$ 121,227

Please provide detailed rationale and planned usage for operating reserves in excess of the 2024/25 maximum:

Please note that this does not constitute as a Ministerial request for approval. An exemption request letter submitted to the Minister is still required for an exemption for the 2024/25 school year.

Building maintenance - aging building so this is ongoing and the O & M funding does not meet the needs. This school does not receive the IMR funding.

Provide a detailed drawdown plan to illustrate how and when the reserve balance will be below 6.0%.

	2025/26	2026/27	2027/28	Additional Comments
Opening operating reserve balance	\$ 395,188	\$ 395,188	\$ 395,188	
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
[Itemized description for increase/(decrease) to reserves]				
	\$ 395,188	\$ 395,188	\$ 395,188	
	8.65%	8.65%	8.65%	

PART 2: TRANSFERS BETWEEN OPERATING AND CAPITAL RESERVES

Please report the projected amounts and detailed rationale for transfers between operating reserves and capital reserves for the 2024/25 and 2025/26 school year. The net transfer between operating and capital reserves should agree the amounts reported in the 'AOS' tab. (Note: Ministerial approval is required to transfer from Capital to Operating Reserves):

	2024-25	Detailed Rationale
Projected Transfer from Operating to Capital Reserves (Please enter a negative amount)	\$ -	
Projected Transfer from Capital to Operating Reserves (Please enter a positive amount)	\$ -	
Net Transfer Between Operating and Capital Reserves	\$ -	
	2025-26	Detailed Rationale
Projected Transfer from Operating to Capital Reserves (Please enter a negative amount)	\$ -	
Projected Transfer from Capital to Operating Reserves (Please enter a positive amount)	\$ -	
Net Transfer Between Operating and Capital Reserves	\$ -	

**PROJECTED STAFFING STATISTICS
FULL TIME EQUIVALENT (FTE) PERSONNEL**

CERTIFICATED STAFF	Budget 2025/2026		Actual 2024/2025		Actual 2023/2024		Notes
	Total	Union Staff	Total	Union Staff	Total	Union Staff	
School Based	21.0	-	20.0	-	20.0	-	Teacher certification required for performing functions at the school level.
Non-School Based	1.0	-	1.0	-	1.0	-	Teacher certification required for performing functions at the system/central office level.
Total Certificated Staff FTE	22.0	-	21.0	-	21.0	-	FTE for personnel possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	4.8%		0.0%		4.8%		Add 1 certificated teacher based on increased enrolment
If an average standard cost is used, please disclose rate:	-		-		-		
Student F.T.E. per certificated Staff	20.00		20.00		18.71		

Certificated Staffing Change due to:

Enrolment Change	1.0						
Other Factors							Please explain
Total Change	1.0	-					Year-over-year change in Certificated FTE

Breakdown, where total change is Negative:

Continuous contracts terminated	-						FTEs
Non-permanent contracts not being renewed	-	-					FTEs
Other (retirement, attrition, etc.)	-	-					
Total Negative Change in Certificated FTEs	-	-					Breakdown required where year-over-year total change in Certificated FTE is 'negative' only.

Please note that the information in the section below only includes Certificated Number of Teachers (not FTEs):

Certificated Number of Teachers

Permanent - Full time	18.0	-	17.0	-	18.0	-
Permanent - Part time	2.0	-	1.0	-	-	-
Probationary - Full time	1.0	-	1.0	-	-	-
Probationary - Part time	-	-	1.0	-	-	-
Temporary - Full time	1.0	-	1.0	-	1.0	-
Temporary - Part time	-	-	-	-	3.0	-

NON-CERTIFICATED STAFF

Instructional - Education Assistants	10.5	-	8.0	-	8.0	-	Personnel support students as part of a multidisciplinary team with teachers and other support personnel to provide meaningful instruction
Instructional - Other non-certificated instruction	2.0	-	2.0	-	2.0	-	Personnel providing instruction support for schools under 'Instruction' program areas other than EAs
Operations & Maintenance	0.6	-	0.6	-	0.6	-	Personnel providing support to maintain school facilities
Transportation - Bus Drivers Employed	-	-	-	-	-	-	Bus drivers employed, but not contracted
Transportation - Other Staff	-	-	-	-	-	-	Other personnel providing direct support to the transportation of students to and from school other than bus drivers employed
Other	0.4	-	0.4	-	0.4	-	Personnel in System Admin. and External service areas.
Total Non-Certificated Staff FTE	13.5	-	11.0	-	11.0	-	FTE for personnel not possessing a valid Alberta teaching certificate or equivalency.
Percentage Change	22.7%		0.0%		22.7%		

Explanation of Changes to Non-Certificated Staff:

Adding two FTE Educational Assistants and .5 FTE Mental Health Counsellor

Additional Information

Are non-certificated staff subject to a collective agreement?

No

Please provide terms of contract for 2024/25 and future years for non-certificated staff subject to a collective agreement along with the number of qualifying staff FTE's.

PROJECTED STUDENT STATISTICS
FULL TIME EQUIVALENT (FTE) ENROLLED STUDENTS

Budgeted 2025/2026 (Note 2)	Actual 2024/2025	Actual 2023/2024
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Grades 1 to 12

Eligible Funded Students:

Grades 1 to 9	390	370	343	Head count
Grades 10 to 12	-	-	-	Head count
Total	390	370	343	Grade 1 to 12 students eligible for base instruction funding from Alberta Education.
Percentage Change	5.4%	7.9%		Middle school enrolment growth, now overcapacity

Other Students:

Total	-	-	-	Note 3
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Total Net Enrolled Students	390	370	343	
Home Ed Students	-	-	-	Note 4
Total Enrolled Students, Grades 1-12	390	370	343	
Percentage Change	5.4%	7.9%		

Of the Eligible Funded Students:

Students with Severe Disabilities	7	7	5	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	40	36	32	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

EARLY CHILDHOOD SERVICES (ECS)

Eligible Funded Children	50	50	50	ECS children eligible for ECS base instruction funding from Alberta Education.
Other Children	-	-	-	ECS children not eligible for ECS base instruction funding from Alberta Education.
Total Enrolled Children - ECS	50	50	50	
Program Hours	475	475	475	Minimum program hours is 475 Hours
FTE Ratio	0.500	0.500	0.500	Actual hours divided by 950
FTE's Enrolled, ECS	25	25	25	
Percentage Change	0.0%	0.0%		If +/- 3% variance change from 2024/25 budget, please provide explanation here.

Home Ed Students	-	-	-	Note 4
Total Enrolled Students, ECS	50	50	50	
Percentage Change	0.0%	0.0%		

Of the Eligible Funded Children:

Students with Severe Disabilities (PUF)	-	3	-	FTE of students with severe disabilities as reported by the board via PASI.
Students with Mild/Moderate Disabilities	-	8	7	FTE of students identified with mild/moderate disabilities as reported by the board via PASI.

NOTES:

- 1) Enrolment is to be completed WHEREVER APPLICABLE and are 'as at September 30th' for each year.
- 2) Budgeted enrolment is to be based on best information available at time of the 2025/2026 budget report preparation.
- 3) Other Grade 1 to 12 students that are not eligible for base instruction funding from Alberta Education include First Nations students living on reserves for which tuition fee payments are made from Band or AANDC (Code 330), students younger than 5 1/2 or older than 20, and out-of-province and foreign students.
- 4) Because they are funded separately, Home Education students are not included with total net enrolled students. Home Education Kindergartens, under ECS, do not apply to charter schools.

School Jurisdiction Code: 12

System Admin Expense Limit %	
0012 Suzuki Charter School Society	5.00%