

**SUZUKI CHARTER SCHOOL BOARD MEETING  
MINUTES  
February 19, 2025**

**Present:** Melissa Rothwell, Susanna So, Jenelle Clark, Cristina Zier, Christine Garcia, Jim Rickett, Craig Corbett

**Administration:** Dr. Lynne Paradis (via zoom), Barb MacIntyre

**Guests:** Salima Merali-Damani

**Regrets:** Kimberly Poong

At Suzuki Charter School we acknowledge that we are on Treaty No. 6 territory, a traditional meeting grounds, gathering place, and traveling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also wish to honor the Elders, Knowledge Keepers and traditionalists who have gone before us and those who continue to walk with us today.

1. Call to order at 6:00
2. Approval of agenda.

**Motion 25:08 - Moved by Jenelle Clark that the Board approve the agenda as circulated.  
Approved.**

3. Approval of the minutes from the January 22, 2025 Board meeting.

**Motion 25:09 - Moved by Cristina Zier that the Board approves the minutes from the January 22, 2025 board meeting as circulated.  
Approved.**

4. Reports
  - Board Chair - none
  - Superintendent report
  - Secretary Treasurer

**Motion 25:10 - Moved by Susanna So that the Board accept the reports as presented.  
Approved.**

5. Capital

Secretary Treasurer, presented the 3 year Capital Plan and the Capital Project Proposal based on the Board decision to submit a plan aligned with the best performing option from the Value Scoping report.

**Motion 25:11 - Moved by Christine Garcia that the Board approve the 3 year Capital Plan 2025-2027 as presented.**

**Approved**

**Motion 25:12 - Moved by Susanna So that the Board approve the Capital Project Proposal as presented.**

**Approved**

6. International Field Trip update

Cristina Zier, parent representative to the Board, provided an update.

7. Committee Updates - none

8. Charter Renewal

The Superintendent provided an update. Alberta Education will be attending the March 2025 board meeting to present the report. Superintendent Paradis will request that the report be available prior to the meeting.

9. Calendar 2025-2026

The Board reviewed the calendar that was presented for a digital vote after the January 2025 board meeting.

**Motion 25:13 - Moved by Christine Garcia that the Board approve the digital vote and support the submitted calendar recommendation for 2025-2026.**

**Approved**

10. Superintendent Continuing Education Plan Provincial Requirements

The Superintendent provided an update on the new provincial system.

11. Board Development

Melissa Rothwell and Christine Garcia are planning a development and networking event on March 13, 2025. Invites have been sent out by administration.

12. Work Plan

The 2024-2025 Board work plan was reviewed.

13. Dates for upcoming Board Meetings -

March 19, 2025

April 23, 2025

May 14, 2025

June 18, 2025 AGM following Board Meeting

14. Correspondence - reviewed

15. Comments from parents, staff and public. - none

16. In camera (Land, Labor, Legal/Law) - None

17. Adjournment at 6:43pm.

Approved by Board Motion on: March 19, 2025

Chair, Dr. Melissa Rothwell: M Rothwell

Secretary Treasurer, Barb MacIntyre: B MacIntyre