

**SUZUKI CHARTER SCHOOL BOARD MEETING  
MINUTES  
January 22, 2025**

**Present:** Melissa Rothwell, Susanna So, Jenelle Clark, Cristina Zier, Kimberly Poong, Christine Garcia, Jim Rickett, Craig Corbett

**Administration:** Dr. Lynne Paradis, Barb MacIntyre

**Guests:** Chris Woollard, Bronwyn Blackstaffe Bass, Salima Merali-Damani

At Suzuki Charter School we acknowledge that we are on Treaty No. 6 territory, a traditional meeting grounds, gathering place, and traveling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also wish to honor the Elders, Knowledge Keepers and traditionalists who have gone before us and those who continue to walk with us today.

1. Call to order at 6:01

2. Approval of agenda.

**Motion 25:01 - Moved by Jenelle Clark that the Board approve the agenda as circulated. Approved.**

3. Approval of the minutes from the November 20, 2024 Board meeting.

**Motion 25:02 - Moved by Craig Corbett that the Board approves the minutes from the November 20, 2024 board meeting as circulated. Approved.**

4. START Architecture Value Scoping Report

Chris Woollard, Principal, and Bronwyn Blackstaff Bass, Interior Design Technologist, provided the Value Scoping Report.

**Motion 25:03 - Moved by Susanna So that the Board accepts the Value Scoping Report as presented. Approved**

5. Reports

- Board Chair - none
- Superintendent report
- Secretary Treasurer

**Motion 25:04 - Moved by Kimberly Poong that the Board approve the reports as presented.  
Approved.**

**Motion 25:05 - Moved by Kimberly Poong that the Board remove Tammy Niina from the Board of Directors.  
Approved.**

**Motion 25:06 - Moved by Jenelle Clark that the Board approve the development of a Capital Project submission and spend up to \$50,000 for a Facility Audit, Consultant, and Traffic/Utility assessments.  
Approved.**

6. International Field Trip update

Cristina Zier, parent representative to the Board, provided an update.

7. Committee Updates

Staff Appreciation - Venue and date was determined.

**Motion 25:07 - Moved by Christine Garcia the board approve the venue Highlands Golf Club on June 6, 2025 and pay the deposit.  
Approved.**

8. Charter Renewal

The Superintendent provided an update. Alberta Education will be attending the March 2025 board meeting to present the report.

9. Calendar 2025-2026

Deferred to February 2025 meeting.

10. Superintendent Continuing Education Plan Provincial Requirements

The Superintendent provided an update on the new provincial system.

11. Board Development

Melissa Rothwell and Christine Garcia will plan a networking event on March 13, 2025.

12. Work Plan

The 2024-2025 Board work plan was reviewed.

13. Dates for upcoming Board Meetings -

February 19, 2025

March 19, 2025

April 23, 2025

May 14, 2025

June 18, 2025 AGM following Board Meeting

14. Correspondence -reviewed

15 . Comments from parents, staff and public. - none

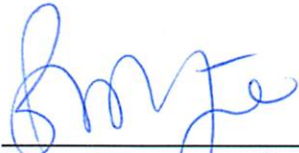

16. In camera (Land, Labor, Legal/Law) - None

17. Adjournment at 8:08pm.

Approved by Board Motion on: \_\_\_\_\_

Chair, Dr. Melissa Rothwell: \_\_\_\_\_

Secretary Treasurer, Barb MacIntyre: \_\_\_\_\_

Feb 19/25