

**SUZUKI CHARTER SCHOOL BOARD MEETING
MINUTES
November 20, 2024**

Present: Melissa Rothwell, Susanna So, Jenelle Clark, Cristina Zier, Kimberly Poong, Christine Garcia, Jim Rickett

Administration: Dr. Lynne Paradis, Barb MacIntyre

Guests: Tannis Klassen, Salima Merali-Damani, Mehnaj Amin

Absent: Craig Corbett

At Suzuki Charter School we acknowledge that we are on Treaty No. 6 territory, a traditional meeting grounds, gathering place, and traveling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also wish to honor the Elders, Knowledge Keepers and traditionalists who have gone before us and those who continue to walk with us today.

1. Call to order at 6:01
2. Approval of agenda.

Motion 24:54 - Moved by Jenelle Clark that the Board approve the agenda as circulated. Approved.

3. Approval of the minutes from the October 16, 2024 Board meeting.

Motion 24:55 - Moved by Susanna So that the Board approves the minutes from the October 16, 2024 board meeting as circulated. Approved.

4. START Architecture Value Scoping Update

Chris Woollard, Principal, and Bronwyn Blackstaff Bass, Interior Design Technologist, provided an update on the value scoping project and led a discussion regarding the November 27th full day capital planning session.

5. Reports
 - Board Chair - verbal
 - Superintendent report - verbal
 - Secretary Treasurer

Motion 24:56 - Moved by Kimberly Poong that the Board approve the reports as presented. Approved.

6. International Field Trip update

Cristina Zier, parent representative to the Board, provided an update.

7. Committee Updates

Bursary - Jenelle Clark, Committee Chair, presented a schedule of recommended payouts.

Motion 24:57 - Moved by Christina Zier that the Board approve the Bursary recipient payouts of \$7,000.00 as presented.

Approved.

Finance - Susanna So, Committee Chair, presented the draft Audited Financial Statements to August 31, 2024 and a Fall Budget 2024-2025 (revised for internal purposes) for review.

Motion 24:58 - Moved by Kimberly Poong that the Board approve the Audited Financial Statements for the year ended August 31, 2024 as presented.

Approved.

Motion 24:59 - Moved by Christine Garcia that the Board approve the Fall Budget 2024-2025 for internal working purposes as presented. The balanced budget does not change from the 2024-2025 Spring Budget submitted to Alberta Education; however, some revenues have increased and expenses redistributed to reflect changes after submission.

Approved.

8. Charter Renewal

The Superintendent provided an update. Alberta Education completed site observations and interviews with Board members, staff and students. A report will be available by January 2025.

9. Provincial Achievement Test results June 2024

The Superintendent provided an overview of the results and shared the trend data in the province.

10. Annual Education Results Report (AERR)

The Superintendent provided the draft AERR for discussion.

**Motion 24:60 - Moved by Susanna So that the Board approves the 2023-2024 AERR.
Approved.**

11. Quebec Exchange 2026

The Superintendent and Principal provided an overview of the request to submit an application to participate in Exchanges - Experiences Canada in 2026.

**Motion 24:61 - Moved by Jenelle Clark that the Board approves of applying for a 2026 exchange for Junior High students through Experiences Canada Cultural Exchange in principle.
Approved.**

12. Work Plan

The 2024-2025 Board work plan was reviewed.

13. Dates for upcoming Board Meetings -

January 22, 2025

February 19, 2025

March 19, 2025

April 23, 2025

May 21, 2025

June 18, 2025 AGM following Board Meeting

14. Correspondence - Bill 27

15. Comments from parents, staff and public. - parent concern regarding the JH lottery

16. In camera (Land, Labor, Legal/Law) - None

17. Adjournment at 8:26pm.

Approved by Board Motion on: Jan 22, 2025

Chair, Dr. Melissa Rothwell: M Rothwell

Secretary Treasurer, Barb MacIntyre: B MacIntyre