

## SUZUKI CHARTER SCHOOL BOARD MEETING MINUTES

Thursday November 24, 2022 @ 6:00pm

In person.

Present: Nicole Palmer, Treena Gish, Melissa Rothwell, Christine Garcia (virtual), Tara Beland,  
Administration: Lynne Paradis, Judith Mbeleke.

At Suzuki Charter School we acknowledge that we are on Treaty No. 6 territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also wish to honor the Elders, Knowledge Keepers and traditionalists who have gone before us and those who continue to walk with us today.

1. Call to order @ 6:00pm by Chair Palmer.

2. Approval of agenda.

**Motion: 22:120: Moved by Melissa Rothwell that the Board approves the agenda as presented.**

APPROVED.

3. Approval of the minutes from the October 13, 2022, Board meeting. (E)

**Motion 22:121: Moved by Tara Beland that the Board approve the minutes from the October 13th, 2022, Board meeting as circulated.**

APPROVED.

4. Reports

- Board Chair
- Superintendent (E)
- Secretary Treasurer (E)
- Bursary Committee

**Motion 22:122: Moved by Melissa Rothwell that the Board accepts the Board Chair, Superintendent, and Secretary Treasurer reports as presented.**

APPROVED.

5. The Association of Alberta Public Charter Schools. (TAAPCS).

The Board Chair updated the Board on TAAPCS AGM which held on October 22<sup>nd</sup> in Nisku and recent developments to the Priorities Committee.



6. Audited Financial Statements (AFS)  
Vice Chair Gish and Secretary Treasurer Mbeleke presented the AFS for the year ending August 31, 2022.

**Motion 22:123: Moved by Treena Gish that the Board accepts the Audited Financial Statements for the year ending August 31, 2022, as presented.**  
**APPROVED.**

7. Board policies and By-law's review  
Melissa Rothwell, Chair of the Governance Committee led a discussion on proposed By-laws reviews and changes. The governance committee will consider undertaking a review of the following Board Policies which are due for review in June 2023.

Policy 1 - Suzuki Charter School Foundational Statements.  
Policy 3 – Role of the Director  
Policy 4 – Director Code of Conduct  
Policy 5 – Role of the Board Chair and Vice Chair  
Policy 7 – Board Operations  
Policy 8 – Committees of the Board  
Policy 9 – Policy Development & Review  
Policy 10 – Role of the Superintendent  
Policy 11 – Role of the Secretary Treasurer  
Policy 12 – Appeals & hearings regarding student matters  
Policy 13 – Hearings on termination of teacher contracts of employment  
Policy 14 – Recruitment of personnel  
Policy 15 – Sexual Orientation and gender identity  
Policy 16 - Research

8. The Annual Education Results Report 2021-2022 (AERR)  
The Annual Education Plan and Results Report (AERR) must be submitted to Alberta Education by November 30, 2022. A copy of the draft report is enclosed for review by the Board.

**Motion 22:124: Moved by Tara Beland that the The Board approves The Annual Education Results Report 2021-2022 as presented with amendments as proposed by the Superintendent.**  
**APPROVED**



9. Dates for upcoming Board Meetings

December 22, 2022 – If needed

January 12<sup>th</sup>, 2023 – Strategic Planning Exercise.

10. Board Work Plan. (E)

11. Correspondence.

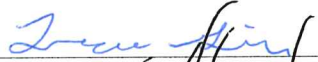
12. Comments from parents, staff and public.

13. In camera (Land, Labor, Legal/Law) – If required.

14. Adjournment @ 8:01pm by Board Chair Palmer

Approve by Board Motion on January 12, 2023

Signature of Treena Gish , SCSS Board Vice Chair:

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Signature of Heather Christison, Acting Secretary Treasurer:

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