



**SUZUKI CHARTER SCHOOL SOCIETY (SCSS)**  
**ANNUAL GENERAL MEETING MAY 24, 2022**  
**Information for Members**

Once a year, there is an Annual General Meeting (AGM) where all members of the SCS Society are invited to attend and participate. This year's AGM is set for **May 24, 2022, at 6:30 p.m.** via Zoom & in person. At this meeting, members (parents) are given the opportunity to vote on a variety of items pertaining to the governance of the society.

**Attending the AGM via Zoom**

Parents are encouraged to attend the AGM. Please email Judith Mbeleke, Secretary Treasurer [mbelekej@suzukischool.ca](mailto:mbelekej@suzukischool.ca) to register your attendance at the AGM. Once you send an email request you will receive an email back with the link to the Zoom meeting.

All voting will be done by roll call. The meeting **will be recorded** to ensure the integrity of the meeting is maintained.

**Nominations for Board of Director**

A nomination form and support package are available from Judith Mbeleke, Secretary Treasurer, to provide pertinent information to members of the society interested in director positions. Packages include a nomination form, support documents outlining the roles and responsibilities of directors of the Board and general information regarding the position. Please email Judith Mbeleke to obtain a package and answer any questions you may have.

The SCSS bylaws allow for nominations from the floor at the AGM, however due to the need to hold the meeting by Zoom we are **strongly encouraging** members interested in a directorship to complete the nomination package prior to the deadline of 12:00 pm on May 24, 2022. Having the candidate's names ahead of the meeting will allow us to prepopulate the ballot should that be necessary.

In the event there are more candidates than positions available, an election will be required. Having nominations prior to the AGM will allow for a ballot to be completed prior to the start of the meeting. In the event nominations arise from the floor, the candidate(s) will be added to the ballot. We ask for your patience should the need arise to make any additions.

**Elections for Board Director**

The SCSS bylaws allow for up to nine (9) directors. Currently the board has six (6) directors. We anticipate there will be at least three openings for new directors.

In the event an election is required, we have planned for two members of the Society, as per the SCSS bylaws, to join me in counting ballots. Results will be presented to the Board Chair and announced to the membership.

Should you have any questions, please do not hesitate to contact me at 780.468.2598 or by email, [mbelekej@suzukischool.ca](mailto:mbelekej@suzukischool.ca)

Judith Mbeleke CPA, CGA

Secretary Treasurer

Encl.

**Suzuki Charter School Society  
Proxy for the Annual General Meeting  
Tuesday, May 24, 2022**

The by-laws of the Suzuki Charter School Society provide for the use of proxies at the Annual General Meeting of the Society. This provision is intended to be used if a member of the Society (parents of Suzuki Charter School) is unable to attend in person, the proxy for the parent to participate by proxy vote.

The by-laws require that proxies be in writing, and that they be given to the Board Secretary Treasurer, (Judith Mbeleke), prior to a vote being taken, specifically on or before noon on the day of the AGM, which is May 24, 2022.

A member of the Society who has provided a form of proxy may rescind the proxy at any time by giving notice to the Secretary Treasurer of the Board, (Judith Mbeleke) prior to a vote being taken.

Proxy  
Suzuki Charter School Society  
Annual General Meeting  
Thursday May 24, 2022, at 6:30p.m.  
Location: via Zoom

I \_\_\_\_\_ am not able to attend the  
(Print your name)

Annual General Meeting of the Suzuki Charter School Society (SCSS) on

Tuesday, May 24, 2022. I have a child (ren) registered at Suzuki Charter School and therefore I am a member of Suzuki Charter School Society. I hereby appoint

\_\_\_\_\_  
(Print name of member of SCSS you are appointing)

As my proxy on my behalf at the Annual General Meeting of the SCSS to be held on Tuesday, May 24, 2022.

Date: \_\_\_\_\_

Signature of Member (Parent) \_\_\_\_\_

Please check the appropriate boxes for the following items:

Any resolutions proposed at the meeting and not circulated with the notice of the AGM my proxy may do the following on my behalf. (Select one only)

Exercise my vote at their discretion \_\_\_\_\_

Abstain from voting \_\_\_\_\_

Limitation on Proxy, if any \_\_\_\_\_

\_\_\_\_\_  
**MUST BE SUBMITTED TO JUDITH MBELEKE BY NOON ON Tuesday, May 24, 2022.**