

## SUZUKI CHARTER SCHOOL BOARD MEETING MINUTES

Tuesday December 14th, 2021

Via ZOOM due to COVID-19

**Please note the meeting was recorded.**

Present: Nicole Palmer, Treena Gish, James Garrison, Jenelle Clark, Melissa Rothwell, Christine Garcia, Eric Taub, Tara Beland

Administration: Lynne Paradis, Judith Mbeleke

At Suzuki Charter School we acknowledge that we are on Treaty No. 6 territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also wish to honor the Elders, Knowledge Keepers and traditionalists who have gone before us and those who continue to walk with us today.

1. Call to order at 6:03p.m. by Board Chair Palmer.
2. Approval of agenda.

**Recommendation: The Board approve the agenda as circulated.**

**Motion: 21:59: Moved by James Garrison that The Board approve the agenda with amendments to include item #9. Educational Research Grant.**

**APPROVED.**

3. Approval of the minutes from the November 23rd, 2021 Board meeting. (E)

**Recommendation: The Board approve the minutes from the November 23, 2021 meeting as circulated.**

**Motion: 21:60: Moved by Treena Gish that The Board approve the minutes from the November 23, 2021 meeting as circulated.**

**APPROVED.**

4. Reports
  - Board Chair
  - Superintendent (E)
  - Secretary Treasurer (E)

**Recommendation: The Board accepts the Board Chair, Superintendent, Secretary Treasurer reports as presented.**

**Motion: 21:61: Moved by Tara Beland that The Board accepts the Board Chair, Superintendent, Secretary Treasurer reports as presented.**

5. The Association of Alberta Public Charter Schools. (TAAPCS)  
Director James Garrison provided an update on the activities of the Priorities Committee. Highlights of his presentation included the appointment of a new Chair and a Request For Proposals (RFP) being sent out for work after December.
  
6. Covid-19 – A review of the Covid-19 risk management plan and SSCS Covid-19 mandatory vaccination policy.  
The Secretary Treasurer provided an update to the board on the risk management plan and administrative procedure for Covid-19 mandatory vaccination.  
The Board was updated on the fact that Suzuki school had been approved to receive Covid-19 testing kits from the provincial government which will be made available to unvaccinated staff members currently having to provide proof of a negative Covid-19 test at least 72 hours prior to coming to work as part of the recently enacted mandatory Covid-19 vaccination policy.  
The objective was to take away the burden of testing from staff members and provide an extension to the deadline for mandatory vaccination as opposed to testing from December 17<sup>th</sup>, 2021 to March 31<sup>st</sup>, 2021.

**Recommendation: The Board approves changes to the covid risk management plan as presented.**

**Motion: 21:62: Moved by Eric Taub that The Board approves the changes to the covid risk management plan as presented.**

**Recommendation: The Board approves changes to the SCSS administrative procedure # 425 Covid-19 mandatory vaccination and rapid testing as presented.**

**Motion: 21:63: Moved by Jenelle Clark that The Board approves the changes to the SCSS administrative procedure # 425 Covid-19 mandatory vaccination and rapid testing as presented.**

7. Kindergarten reorganization for the 2022-2023 school year.



The Secretary Treasurer presented an update to the Board on proposed changes for Kindergarten learning for the 2022-2023 school year to accommodate the Junior high expansion.

To enable the expansion of the Junior High Program to include grade 9 beginning in the 2022/23 school year, we need access to a classroom. Plans to date have included combining music studios with multi-purpose rooms. Consideration for the following is recommended to enable expansion:

- Combine Kindergarten classrooms and resources into one room and schedule one Kindergarten class on Mondays, Thursdays, and alternate Wednesdays, and one Kindergarten class on Tuesdays Fridays, and alternate Wednesdays. (Within the 2021/22 school year, Kindergarten instructional hours are 545 hours/yr.)
  - **Monday, Wednesday, Thursday class - 482 hours based on a draft 2022/23 school calendar (exceeds 475 hours/yr. - minimum instructional hours)**
  - **Tuesday, Wednesday, Friday class - 498 hours based on draft 2022/23 school calendar (exceeds 475 hours/yr. - minimum instructional hours)**
- Decrease part-time Kindergarten teachers from 0.6 FTE to 0.5 FTE.
- Locate combined Kindergarten classroom in Rm 27 and move Grade 6F to Rm 2.
- Locate Grade 9 classroom in Rm 3.
- Budget for storage millwork in Rm 2 and 3, install cubbies in Rm 27, and completed budgeted renovations and additions including furnishings, boot racks, lockers, technology, etc.

**Recommendation: That the Board approve the plan to the modification of the Kindergarten schedule for the 2022-2023 school year as presented.**

**Motion: 21:64: Moved by Eric Taub that the Board approve the plan to the modification of the Kindergarten schedule for the 2022-2023 school year as presented.**

8. 2022-2023 School Calendar

The Board held a discussion and a review of the proposed 2022-2023 school calendar as presented vis a vis Edmonton Public School's recently published calendar. A question on the actual concert date was raised as the date of the May 17<sup>th</sup>, 2022 highlighted as the concert date was contradictory to the May 18<sup>th</sup>, 2022 date in the "important Dates/Holidays" section of the calendar.



**Recommendation: That the Board approve the 2022-2023 School Calendar as presented.**

**Motion: 21:65: Moved by Treena Gish that The Board approve the 2022-2023 School Calendar as presented with clarification of the actual concert date.**

**9. Educational Research Grant Update**

The Superintendent provided an update on a grant application submitted on behalf of Suzuki School to Alberta Research Network (ARN) to undertake research in partnership with the University of Alberta's Faculty of Engineering on "the smart school sensor" project. The objective of the project is to understand the impact on surrounding air quality (airflow & droplets) from students' musical activity mostly from singing and playing wind instruments.

**10. Date for the next Board Meeting.**

January 11<sup>th</sup>, 2022 – If needed.

February 15<sup>th</sup>, 2022

**11. Board Work Plan. (E)**

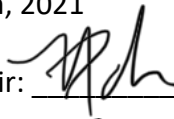
**12. Comments from parents, staff and public – None.**

**13. In camera (Land, Labor, Legal/Law) – None.**

**14. Adjournment 7:18p.m. by Board Chair Palmer.**

Approve by Board Motion on December 7th, 2021

Signature of Nicole Palmer, SCSS Board Chair:



Signature of Judith Mbeleke, Secretary Treasurer:

