

**NOTICE OF BOARD MEETING**  
**SUZUKI CHARTER SCHOOL BOARD MEETING**

Tuesday December 14th, 2021

Via ZOOM due to COVID-19

If you wish to join in the public portion of the Board of Directors meeting please contact the Secretary Treasurer (email: [mbelekej@suzukischool.ca](mailto:mbelekej@suzukischool.ca)) before 4:00pm on Friday December 10th, 2021 so that you can be provided with the necessary information to access the online meeting.

**Please note the meeting will be recorded.**

At Suzuki Charter School we acknowledge that we are on Treaty No. 6 territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also wish to honor the Elders, Knowledge Keepers and traditionalists who have gone before us and those who continue to walk with us today.

1. Call to order.
2. Approval of agenda.

**Recommendation: The Board approve the agenda as circulated.**

3. Approval of the minutes from the November 23rd, 2021 Board meeting. (E)

**Recommendation: The Board approve the minutes from the November 23, 2021 Board meeting as circulated.**

4. Reports
  - Board Chair
  - Superintendent (E)
  - Secretary Treasurer (E)

**Recommendation: The Board accepts the Board Chair, Superintendent, Secretary Treasurer and Bursary Committee reports as presented.**

5. The Association of Alberta Public Charter Schools. (TAAPCS)  
Director James Garrison to update the activities of the Priorities Committee.

6. Covid-19 – A review of the Covid-19 risk management plan and SSCS Covid-19 mandatory vaccination policy.

The Secretary Treasurer will update the board on the risk management plan, administrative procedure for Covid-19 mandatory vaccination and make recommendations for changes to the current plan and procedures in place.

**Recommendation: The Board approves changes to the covid risk management plan as presented.**

**Recommendation: The Board approves changes to the SSCS administrative procedure # 425 Covid-19 mandatory vaccination and rapid testing as presented.**

7. Kindergarten reorganization for the 2022-2023 school year.

The Secretary Treasure will present an update to the proposed changes for Kindergarten learning for the 2022-2023 school year to accommodate the Junior high expansion.

To enable the expansion of the Junior High Program to include grade 9 beginning in the 2022/23 school year, we need access to a classroom. Plans to date have included combining music studios with multi-purpose rooms. Consideration for the following is recommended to enable expansion:

- Combine Kindergarten classrooms and resources into one room and schedule one Kindergarten class on Mondays, Thursdays, and alternate Wednesdays, and one Kindergarten class on Tuesdays Fridays, and alternate Wednesdays. (Within the 2021/22 school year, Kindergarten instructional hours are 545 hours/yr.)
  - **Monday, Wednesday, Thursday class - 482 hours based on a draft 2022/23 school calendar (exceeds 475 hours/yr. - minimum instructional hours)**
  - **Thursday, Wednesday, Friday class - 498 hours based on draft 2022/23 school calendar (exceeds 475 hours/yr. - minimum instructional hours)**
- Decrease part-time Kindergarten teachers from 0.6 FTE
- Locate combined Kindergarten classroom in Rm 27 and move Grade 6F to Rm 2.
- Locate Grade 9 classroom in Rm 3.
- Budget for storage millwork in Rm 2 and 3, install cubbies in Rm 27, and completed budgeted renovations and additions including furnishings, boot racks, lockers, technology, etc.

**Recommendation: That the Board approve the plan to the modification of the Kindergarten schedule for the 2022-2023 school year as presented.**

8. 2022-2023 School Calendar

The Board will hold a discussion and review of the proposed 2022-2023 school calendar as presented vis a vis Edmonton Public School's recently published calendar.

**Recommendation: That the Board approve the 2022-2023 School Calendar as presented.**

9. Date for the next Board Meeting.

January 11<sup>th</sup>, 2022 – If needed.

February 15<sup>th</sup>, 2022

10. Board Work Plan. (E)

11. Comments from parents, staff and public.

12. In camera (Land, Labor, Legal/Law) – If required.

13. Adjournment.

Approve by Board Motion on December 7th, 2021

Signature of Nicole Palmer, SCSS Board Chair: \_\_\_\_\_

Signature of Judith Mbeleke, Secretary Treasurer: \_\_\_\_\_