

**SUZUKI CHARTER SCHOOL SOCIETY
SCHOOL BOARD MEETING AGENDA**

Learning Commons

Thursday January 16, 2020

6:00 P.M.

1. Call to order.

2. Approval of agenda.

Recommendation: The Board approve the agenda as circulated.

3. Approval of the minutes from the December 11, 2019 Board meeting. (E)

Recommendation: The Board approve the minutes from the December 11, 2019 board meeting as circulated.

4. Book Study – Trust by David Johnston

As part of the board professional development plan, the board is engaged in a book study. The first three chapters will be discussed by the board, see attached guide, with Director Doruiter leading the conversation.

5. Reports

- Board Chair
- Superintendent (E)
- Secretary Treasurer (E)

Recommendation: The Board accepts the Board Chair, Superintendent, Secretary Treasurer reports as presented.

6. Junior High.

Superintendent Paradis will provide the board with the most current junior high student registration numbers.

7. Administrative Procedures. (E)

Administrative procedures fall within the responsibilities of the Superintendent of schools and are provided to the board as information. The administrative procedures are the guidelines for the day to day operations of the school. From time to time the administration will update the administrative procedures due to changes required by Alberta Education or as part of internal monitoring by administration.

Attached are six administrative procedures that have been changed for the board's information. Dr. Paradis will answer any questions the board members may have.

8. Document Discovery: Access Copyright's Counterclaim. The school received direction from the Deputy Minister on November 25 requiring schools to participate in a limited discovery process that required searching for records relevant to litigation between the Federal Court of Canada and all the Ministries of Education (except in B.C. and Quebec) on the issue of copyright in schools. There was debate whether Charter Schools were to be included or not as Boards. The final decision was that Suzuki Charter School did have to comply with the request. Records had to be supplied pertaining to copyright practices backdated to 2013. All pertinent documents were submitted December 18, 2019. The Superintendent will provide answers to any questions regarding the class action litigation.

9. School Calendar. (E)

Approval of the school calendar is the responsibility of the SCSS board. Typically, SCSS aligns the beginning of the school year and the Winter Break with Edmonton Public Schools Boards (EPSB) dates and would bring to the board a calendar for a two-year period for consideration. Currently EPSB does not have a 2021-2022 calendar approved.

When EPSB approves a 2021-2022 calendar, Senior Admin will develop a draft calendar for 2021-2022 and bring it to the board for consideration.

Senior Admin is providing the board with two options for the board's consideration.

Recommendation: That the board approve the draft 2020-2021 calendar.

10. School Support Staff Position.

In December 2019 one of the school's support staff resigned their position. The school administration has conducted interviews and has provided a recommendation to the Superintendent to fill the position for the remainder of the school year. Superintendent Paradis will provide the board with details.

Recommendation: That the board approve the personnel recommendation by the Superintendent.

11. Board and Superintendent Annual Evaluation. (E)

As stipulated in the board policies, the Human Resources committee has drafted a plan for the evaluations to the board for discussion.

Recommendation: That the board approve the plan for the annual evaluation of the board and Superintendent as presented by the Human Resources Committee.

12. Educational Research Project.

Superintendent Paradis will provide an update on the research project.

13. The Association of Alberta Public Charter School (TAAPCS).

Chair Vidal will provide the board with most recent TAAPCS information.

14. Board Work Plan. (E)

15. Correspondence (E)

16. In camera

17. Adjournment