

MINUTES OF A MEETING OF THE SUZUKI CHARTER SCHOOL SOCIETY
Thursday September 15, 2011
6:00 p.m.

Present: **Board Members:** Doug Farrus, Doug Skovberg, Tim Haysom, Monica McCormack, Nicole Palmer, Brian Morrison and Jeff Chamberlin.

Administration: Lee Lucente, Karen Spencer, Dale Szalacsi, Grazyna Sobieraj and Heather Christison

Parent: Darren Oczkowski and Beta

1. Meeting called to order at 6:10 p.m. by Chair Doug Farrus.
2. Approval of Agenda.
Motion: 11:45 Moved by Brian Morrison and seconded by Jeff Chamberlin that the agenda be approved with the addition of "Appointment of Director" under Action Items.
APPROVED
3. Communication from the Chair.
 - Darren Oczkowski, a parent at SCS would like to sit on the board of directors.
 - The Edmonton Flute and Recorder Society has signed a license agreement
 - The Society for Talent Education has requested to meet with board reps to discuss the license agreement and sub lease. A meeting will take place on September 16, 2011.
4. Communication from the Superintendent – see attached
5. Administration Reports
 - Principal's Report – see attached.
 - **Motion: 11:46** Moved by Brian Morrison and seconded by Doug Skovberg that the board move in camera.
APPROVED
Motion: 11:47 Moved by Doug Skovberg and seconded by Jeff Chamberlin that the Board move back into a public meeting.
APPROVED
 - Assistant Principal's Report- no report
 - Music Director's Report – no report.
 - Secretary-Treasurer's Report –see attached.
6. Approval of the minutes from the August 25th, 2011 meeting.
Motion: 11- 48 Moved by Doug Skovberg and seconded by Jeff Chamberlin the minutes of the August 25th, 2011 board meeting be approved.
APPROVED



7. Action Items:

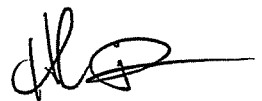
- Evaluation of Superintendent. Doug Skovberg had circulated the documents pertaining to the Superintendent's Evaluation prior to the board meeting. Some minor changes noted will be made. Doug S will circulate the revised documents to board members and administration via email. At the October 27, 2011 board meeting, Doug Skovberg and Tim Haysom will provide the board with a summary of the evaluation.
- Appointment of Director
Motion 11:49: Brian Morrison and seconded by Jeff Chamberlin that Darren Oczkowski be appointed to the board.
APPROVED
- Request for School Credit Card:
Motion: 11:50: Moved by Jeff Chamberlin and seconded by Brian Morrison that the board approve providing a TD Business credit card for the Secretary-Treasurer, Heather Christison and the Principal, Karen Spencer, each having a credit limit of \$5,000.00 for the sole purpose of making purchases for SCSS.
APPROVED
- The Board reviewed and discussed of the draft Policies 5-8 and Appendix B. Some minor changes were recommended which Superintendent Lucente noted. Policies 9-14 will be discussed and reviewed at the October 27th, 2011 board meeting.

8. Information Items:

- Prioritizing Vision Day Goals – see attached
- Director Evaluation – see attached. Monica will make some changes to the documents and then send the board members an evaluation form
- Exit Survey Results – see attached. There was some discussion regarding the timing of the surveys and if that may influence the low number of responses
- Correspondence sent/received- see attached.
- Board tracking report update – see attached.

10. Committee Reports:

- Playground – no report
- Governance – no report
 - By-laws – no report
 - Policy – no report
 - Strategic Plan – no report



- Advocacy – no report
- Finance –
 - Bursary
 - Casino

11. Comment from Parents, Staff and the Public – none

12. Delegations – none

13. Notices of Motion – none

14. Adjournment at 8:45p.m.

Signature of Board Chair Person: _____



Signature of Secretary-Treasurer: _____



Date: _____

15 SEPTEMBER, 2011.