

MINUTES OF A MEETING OF THE SUZUKI CHARTER SCHOOL SOCIETY
Thursday April 21, 2011
6:00 p.m.

Present: **Board Members:** Doug Farrus, Doug Skovberg, Monica McCormack, Tim Haysom, Monica McCormack, Brian Morrison, Jeff Chamberlain, Darlene Wright, Nicole Palmer

Administration: Lee Lucente, Sharon Goulet, Grazyna Sobieraj and Heather Christison
Guests: Randy Clarke and Mark Whetstone, Alberta Education

1. Meeting called to order at 6:15 p.m. by Chair Doug Farrus.
2. Approval of Agenda.
Motion: 11:15: Moved by Jeff Chamberlain and seconded by Doug Skovberg that the agenda be approved with the following additions under Action Items:
Methodology of Adding Items to the Agenda, Discussion on Recognition of Five and Six Years of Education for Certificated Staff, and Staffing Recommendation.
APPROVED
3. Presentation of the Suzuki Charter School Society Evaluation Report. Randy Clarke and Mark Whetstone presented the Suzuki Charter School Society evaluation completed by Alberta Education. The board requested a few corrections within the document. Mr. Clarke will forward a final copy to Superintendent Lucente prior to the May 19, 2011 board meeting. This final version will be presented to the board for acceptance at the May 19, 2011 board meeting.
4. Communication from the Chair.
 - Community Rep Report: Capilano Community League is wondering what the term of the lease is between SCSS and Edmonton Public Schools. In addition, the Community League would like to know if there are parents within our school community who would be willing to help work on the playground to do some upgrades. Doug Farrus will liaison with the school reps on these items.
 - Chair Doug Farrus and Vice-Chair Monica McCormack met with Councillor Ben Henderson and some City representatives on April 11, 2011. At the meeting the schools parking plan and snow removal procedures were discussed. The transportation department will be informed about the problem the school has had with the windrows over the winter.
 - School Council is working on Silent Auction.
5. Communication from the Superintendent – see attached. In addition;
 - Add to Visioning Day – Doug Farrus to welcome the participants. Board members will act as facilitators. Need confirmation on board members who will be attending the Visioning Day.



- Draft Policy Manual has been received and Superintendent Lucente is currently reviewing it. He will also forward a copy to Doug S as the chair of the governance committee.
- TTAPCS upcoming meeting on May 5 and 6th. Two of the schools ensembles will be providing entertainment.

6. Administration Reports

- Principal's Report – see attached.
- Assistant Principal's Report- see attached.
- Music Director's Report – see attached.
- Secretary-Treasurer's Report – see attached.

7. Approval of the minutes from the March 17, 2011 meeting.

Motion: 11- 16 Moved by Brian Morrison and seconded by Doug Skovberg that the minutes of the March 17th, 2011 board meeting be approved once the typo in #13 is corrected.

APPROVED

8. Action Items:

- Acting Principal Appointment
Motion: 11-17 Moved by Brian Morrison and seconded by Doug Skovberg that the board approve hiring Karen Spencer as the acting principal of Suzuki Charter School for the 2011 – 2012 school year.
APPROVED
- Assistant Principal Selection
Motion: 11:18 Moved by Doug Skovberg and seconded by Monica McCormack that the Board of Directors approve designating the Superintendent and the new acting principal as the selection committee for the assistant principal position.
APPROVED
- Enrolment Cap Increase
Motion 11:19 Moved by Darlene Wright and seconded by Brian Morrison that the Board of Directors submit a letter to the Minister of Education requesting the student cap for SCSS be increased to 275 students commencing the 2011-2012 school year.
APPROVED
- Capital Plan
Motion: 11:20 Moved by Doug Skovberg and seconded by Jeff Chamberlin that the board of directors approve submitting a request for continued lease support for its current location to Alberta Infrastructure as the Capital Plan for the Suzuki Charter School Society for the 2011-2012 year.
APPROVED

- Methodology of Adding Items to the Agenda
Motion: 11:21 Moved by Doug Skovberg and seconded by Jeff Chamberlin that the all directors be entitled to contribute items to the draft agenda prior to the agenda being circulated to the public.
APPROVED
- Staffing Recommendations:
Motion: 11:22: Moved by Jeff Chamberlain and seconded Brian Morrison that the board of Directors approved the hiring of Adam Pappas as violin music instructor for the Suzuki Charter School for the 2011- 2012 school year.
APPROVED
- **Motion 11:23:** Moved by Doug Skovberg and seconded by Brian Morrison that the board move in camera. Time 9:13 p.m.
APPROVED
- **Motion 11:24:** Moved by Doug Skovberg and seconded by Brian Morrison that the board move back into a public meeting. Time 9:56
APPROVED
- **Motion: 11:25:** Moved by Darlene Wright and seconded by Tim Haysom that certificated staff who have five years of education receive an additional \$1,200.00 per year and certificated staff member with six years of education receive an additional \$2,500.00 per year effective beginning September 1, 2011.
APPROVED
 OPPOSED – Brian Morrison and Doug Skovberg
- **Motion: 11:26** Moved by Brian Morrison and seconded by Monica McCormack that the board spend up to \$1,500.00 for a retirement gift for Sharon Goulet.
APPROVED

9. Information Items:

- Correspondence sent/received- none
- Board tracking report update – see attached

10. Committee Reports:

- Playground – no report
- Governance – no report
 - By-laws – no report
 - Policy – no report
 - Strategic Plan – no report



- Advocacy – no report
- Finance –
 - Bursary
 - Casino

11. Comment from Parents, Staff and the Public – none

12. Delegations – none

13. Notices of Motion – none

14. Adjournment at 10:30 p.m.

Signature of Board Chair Person: _____

Signature of Secretary-Treasurer: _____

Date: _____